

St Botolph's CE Academy
Primrose Vale, Knottingley WF11 9BT

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Academy Handbook 2025-2026

Teaching Staff

Principal Staff

Headteacher	Miss Stephanie Golding
Deputy Head	Mrs Joanne Groves
Assistant Head	Mrs Amelia Newbiggin
Foundation Stage Leader	Mrs Amanda Howarth
Nursery (Elephants)	Mrs E Ramskill
Reception (Lions)	Mrs A Howarth
Year 2 (Gorillas)	Mrs L Skelding
Year 1 (Giraffes)	Mrs J Groves
Year 2 (Turtles)	Miss B Blackburn
Year 4 (Bears)	Mrs V Greedy
Year 3 (Penguins)	Miss S Kaye
Year 3/4 (Zebras)	Mrs R Rudderham
Year 5 (Hippos)	Mrs L Lashford
Year 5/6 (Wolves)	Mrs A Newbiggin
Year 6 (Golden Eagles)	Miss R Templeman
SENDCo	Mrs R Rudderham

Welcome



On behalf of the pupils, staff and governors, I am delighted to welcome you to St Botolph's C E Academy. I am so proud to be Head of School here and it is a real privilege to be part of St Botolph's and its community. I am delighted that you have chosen this school to send your child to.

We are a warm, welcoming and friendly academy, where pupils say they feel safe and well cared for and parents agree.

At St Botolph's, we believe that everyone can succeed within our caring and strong Christian Ethos. Our core values of: Friendship, Truth, compassion, respect, perseverance and courage are embedded in everything that we do.

We aim to provide an inclusive, creative learning environment which promotes practical first hand experiences, independence and enquiry, whilst maintaining the highest standards of achievement. Pupils are valued and we nurture them carefully to be the best that they can be and reach their full potential. Our highly skilled and dedicated team of staff set high expectations with regard to standards and progress. Behaviour is good and pupils have positive attitudes to learning throughout the academy.

Parents, carers and the wider community are seen as valuable, equal partners within the academy and we continue work hard to develop a good partnership with everyone involved in the life of the academy in order to support pupils' learning and development.

St Botolph's CE Academy is a place where great memories are made and never forgotten.

'Find your Fantastic!'

Mrs S Golding
Headteacher



Our Vision

Find your Fantastic

Just as the animals gathered in the safety of the ark, we come together, trusting in God and each other on our journey through life. We persevere, riding the waves through storm and calm, guided by hope, to find our fantastic, no matter what it takes.

Our Core Christian Values

As a Church Academy, Christian Values are embedded into our daily lives. We have six core values which are the heart of everything that we do.

- Friendship
- Truth
- Compassion
- Respect
- Perseverance
- Courage

Our Academy Motto

Find your Fantastic!

Our Academy Goodly Rules

We care
We Share
We tell the truth





Academy day 2024-25

Foundation Stage

LFS Morning	LFS Afternoon
8.40-11.40 am	12.30 – 3.30 pm
UFS morning	UFS afternoon
8.50- 11.45 am	12.45 – 3.10pm

Please note: These staggered finishing times allow parent/carers to collect pupils at different times.

Key Stage 1

Morning	Aternoon
8.50 – 10.25 am 10.40 – 12.00 pm	1.00 – 3.15 pm

Please note: KS1 pupils will have an afternoon break at a convenient time across the afternoon.

Key Stage 2

Morning	Aternoon
8.50 – 10.40 am 10.55 – 12.00 pm	1.00 – 3.15 pm

Please note: KS2 pupils will have an afternoon break at a convenient time across the afternoon if needed.



School Dinners

When your child starts school they will have a choice of eating a school dinner or bringing a packed lunch. You must inform Mrs Harris/ Mrs Sims in the office as to whether your child will be having a school dinner or packed lunch as soon as you can.

Packed lunch

Guidance

Packed lunches should include:

At least one portion of fruit and/or vegetables everyday

Meat, fish or other source of non-dairy protein (e.g. lentils, beans, soya or hummus) every day (usually as part of a sandwich, wrap or salad).

Oily fish, such as salmon or tuna occasionally.

A starchy food such as brown/wholemeal bread, pasta, rice, noodles, potatoes or other type of cereals every day. These will not be heated at school for pupils.

Dairy food such as cheese, low fat yoghurt, fromage frais or custard.

Packed lunches could include these foods, but not every day, and only as part of a balanced meal.

Buns/cake bars.

Plain or chocolate coated biscuits.

Cereal bars/Snack-a-Jacks.

Meat and pastry products such as sausage rolls or pies.

Snacks such as crisps.

Packed lunches should not include:

Chocolate confectionery/bars and sweets.

Hot foods, e.g. soup are not permitted in lunchboxes.

Nuts or nut products are not permitted because of the danger to other pupils with allergies

Fruit juice, smoothies or flavoured water

Please see our Healthy Lunchbox policy for further information.

Two weeks notice is preferred if your child wishes to change from school dinner to packed lunches or vice-versa. If you have any issues please see your child's class teacher.

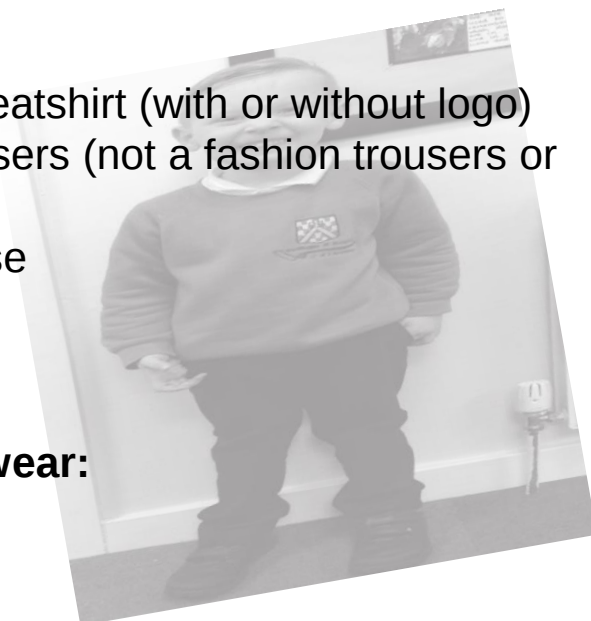
School Uniform

All pupils are expected to wear academy uniform at all times, which consists of:

- Jade green jumper, cardigan or sweatshirt (with or without logo)
- Grey or black skirt, pinafore or trousers (not a fashion trousers or tracksuits)
- White polo shirt or plain white blouse
- White, black or grey socks or tights
- Sensible black shoes

In warmer weather, pupils can also wear:

- Green gingham/striped dress
- Black or grey school shorts

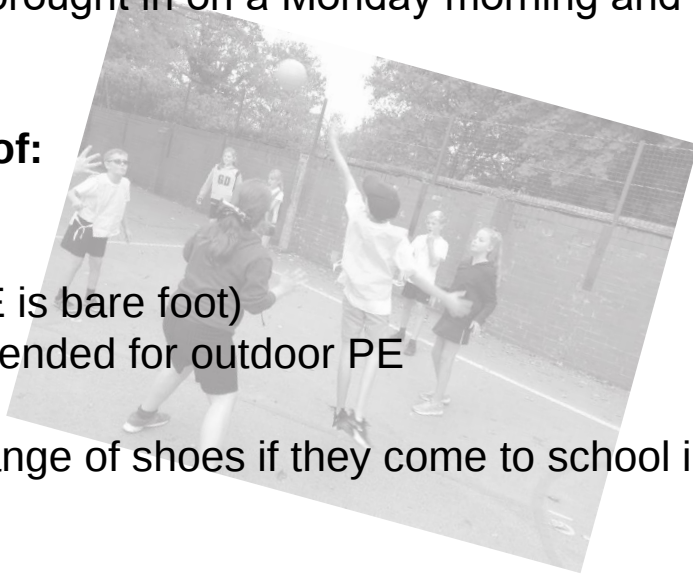


Physical education

Physical education is an important part of the Academy's curriculum. For Safety and hygiene, pupils will change for their PE lessons. Please make sure your child's PE kit is brought in on a Monday morning and taken home again on a Friday.

For PE pupils will need a pair of:

- Black or navy shorts
- Plain white T-shirt
- Pumps or trainers (indoor PE is bare foot)
- Sensible tracksuit is recommended for outdoor PE



All pupils will need to bring a change of shoes if they come to school in Wellington boots.

Please remember to label all of your child's uniform, including their coats, hats, gloves and PE kits!

Before/After School Clubs

We offer a breakfast club starting at 8am every morning. The cost is £2.50 per child and they can enjoy a good breakfast of cereal and toast and take part in active games or play with toys.

We have regular after school clubs, some are Key Stage specific and some are mixed. All after school clubs can be paid for via Parent Pay and change every term. Please look on the website for more details.

Communciation with Parent/guardians

Throughout the Academic year there will be two Parent Evening sessions for parents/carers to come into school and discuss their child's attainment and progress.

There will also be an end of year report for each child giving details of their learning and progress throughout the year.

Our Academy has a website and class Dojo. We will post pictures and updates on Dojo regularly and you are able to contact the class teachers directly with any concerns.

We have an open door policy across the Academy, so if you have any particular issues please come in and speak to a member of staff.



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